

Draft Minutes of St John's Kenilworth Annual Parochial Church Meeting held on **28th April 2019** in the Lower School Hall of Kenilworth School.
Registered Charity 1126412

Chair: Kim Matthews (Churchwarden)

1. Welcome and apologies

Kim Matthews opened the meeting in prayer. Apologies for absence were received from 20 parishioners.

2. Minutes of meeting held 22 April 2018

Kim Matthews explained that the minutes of the last APCM had been circulated and had been reviewed by PCC and felt that they were accurate. It was proposed that the minutes be approved as a true record, and this was approved unanimously.

Proposed: Steve Coomber

Seconded: Denise Coomber

3. Matters Arising

There were no matters arising.

4. Assistant Churchwardens and Deputy Churchwardens

Currently there is one Assistant churchwarden and one Deputy:

- Steve Prestwich; Mid-week services and Funerals
- Sue Pollard (Deputy): Knights Meadow services

No further nominations have been received. Sue Pollard was unable to confirm continuing in the role due to personal circumstances, so this position was left in obedience at present in the hope she will be able to continue in time. This situation was accepted as it stands.

5. Election of Representatives for the Deanery Synod

There is an election to the Deanery Synod every three years and this year there is one vacancy. No nominations have been received. This leaves the three existing representatives as Anthony Manning, Felicity Hawke and Phil Swards.

6. Election of Representatives for PCC

There were 2 vacancies on the PCC this year, and one nomination have been received:

- Peter Jackson

There were no further nominations at the meeting and so Peter was elected unopposed to serve on the PCC for up to three years up to the 2022 APCM. There is one remaining vacancy.

It was also announced that Peter will serve as treasurer for two years. A finance committee has been established and it is proposed that the treasurer will chair this too or possibly that the role might rotate to ease the burden on the treasurer.

7. Change of rules for Deputy Warden Election

Kim Matthews outlined a proposal to change the rules for the election of Deputy Warden. The revised rules are attached as an appendix to these minutes. Vikki Armstrong seconded the proposal and it was unanimously adopted.

8. Introduction of the Trustees' Annual Report

Kim Matthews introduced the Trustees' Annual Report explaining that it includes all the items required for the APCM and by the Charities Commission. As in the previous three years a separate church activities report will be produced later in the year in conjunction with an activities fair. The Annual Report contains a summary of PCC business since 2018 APCM: a report from the safeguarding officer; a report from the Deanery and Diocesan Synod; an update of the Electoral Roll; a financial review and an updated list of personnel involved in the church and PCC.

9. Electoral Roll Report

Kevin Dowle explained that the Electoral Roll had been through a complete revision in 2019 (which it does every six years). Kevin Broadbent had been unanimously elected by PCC earlier in the year as electoral roll officer and had prepared the new roll.

There were 268 names on the electoral roll last year and 184 people applied to continue. Of the remainder some have died, moved away, left the church, or not completed a new application. There were 50 applications from people not on the previous roll. Therefore, the new roll consists of **234** names.

10. Treasurer's Report and presentation of Annual Accounts

Steve Coomber (Treasurer) gave a presentation of the annual accounts and 2019 budget. He noted that the accounts were approved at the PCC meeting on 16 April and have been approved by the Independent Examiner (Bernard Rogers & Co). He also thanked John Radford, Carol Robinson, Nigel Hawke, Denise Coomber & Neetha Paul for their support during the year.

Steve Presented the results for 2018 and budget for 2019. These are detailed in the annual report. 2018 showed a deficit of £46k (£18k excluding depreciation). The 2019 budget predicts a net cash surplus of £12k which although better than last year this is still a challenging situation as it still falls short of the six months reserves policy.

We as a church need to prayerfully consider what God wants us all to give. Steve reiterated what he said at last year's APCM that we must continue to manage costs and increase giving to enable to do more of what we should be doing as a church. I Chronicles 29:14

There were several questions/ comments summarised as follows:

- Outreach expenditure should be higher
- Cleaning bill appears high – needs further scrutiny
- Should mission giving be increased?

- Is the diocesan budget adequate? There is cross subsidy between financially “rich” and “poor” parishes. The total income from parishes is less than the spend.
- Last year was financially challenging. How will this be addressed by PCC to avoid a similar situation arising? Andrew responded that the finance committee have been tasked to raise awareness and this needs to be part of teaching and ministry

As Steve is stepping down from his role as treasurer, he thanked those who have supported him over the last eight years. Steve was thanked for his faithfulness to this role over such a long period.

11. Appointment of Auditor/Independent Examiner

Steve Coomber proposed that Bernard Rogers & Co. are reappointed as Independent Examiner. This was seconded by Allen Busby and carried unanimously.

12. Churchwarden’s Report

Karen Mills, churchwarden, reflected on a difficult year and had written a detailed account in the annual report. She then challenged the congregation to consider the feelings of the disciples after the first Easter and how they initially reverted to the familiar (fishing on the lake) – going back to a comfort zone. Karen drew parallels with the current situation, where it is all too easy to fall into a familiar pattern when there is a need to be creative and move forward. We can carry on or walk forward – “we make the road by walking”. Start up companies often disrupt the status quo and the early church was similar, an uprising that began the church we know today. Their motivation was Jesus. Peter loved Jesus, BUT Jesus loved him first. Our challenge – do you hear His call to follow? Is your heart in it?

13. Thanks and Any Other Business

There were no other questions and no further business, so the meeting was closed at 12:20 with thanks to all from Kim and a final prayer.